

Navigating in eLab

QuickStart Video Transcript

This is a transcript of the Creating an Account & Registering for a Course student eLab training video. Use it in conjunction with the associated video file.

Welcome to today's eLab student training session. Today's topic is navigating in eLab.

When you log in to your eLab account, you will always be brought to your My Courses page. This page lists the eLab courses that you are currently enrolled in. In this example, the student is enrolled in one course called Introduction to Computers.

The My Courses page includes a control panel on the left side of the screen. The control panel is broken into sections. The Account Management section allows you to view your profile, change your password, or change various account settings. The Communications section allows you to access any alerts or announcements that the instructor has sent; access to Course Mail, which is the eLab email functionality which allows you to email other students in your course or your instructor; and access My Discussions, which is the eLab online discussion forum. The Course Management section allows you to add courses, drop courses, and purchase an eLab license key. The Help section allows you to access the system check utility, get answers to frequently asked questions, download other eLab user guides, view additional recorded training webinars, or contact eLab technical support.

Each eLab course has four main sections for the student:

There's the Content area, which is where all the training materials are located.

The assignments area allows you to view and submit your assignments, as well as receive feedback from the instructor on your assignments.

The test area is where you go to see a list of your tests, take tests, and view your test results.

And the gradebook allows you to see your grades for the course.

When I click the Content link, or any one of these links, a new window will open up.

Now I'm in the Content area of eLab. The Content area is organized by unit, and when you click on a unit, the various lessons in the unit are displayed. When you click on a lesson title, the lesson expands to show you all the content in that lesson. This is where all the training content is located in eLab for each lesson in the course.

If I want to one of the other areas of eLab, notice the links above the list of lessons. From the bottom link I can download the student exercise files for the course. If I want to get to the Assignments area, I click the Assignments link.

Now I have a list of all the assignment in the course, where I can view the assignment information, submit my assignment, or go back and view instructor feedback for the assignments that I have submitted.

Now, notice the tabs at the top of the screen. If I click the Tests tab, I'm brought to the test page, where I see a list of all the tests that are active in the course. And from here I can start my test or go in and view my results for any of the tests I've already completed.

To view my grades for the course, I click the Grades tab. Now I have a list of all my grades in the course. I can print my grades by clicking the Print button.

To return to the content section, I would click the Content tab. Now if I wish to get back to My Courses page, I can either minimize this window or close it altogether. Now I'm back to the My Courses page.

This concludes our eLab student training session. To view additional recorded training eLab webinars, click the Recorded Training Webinars link in the Help section of your eLab My Courses page.